

# **THE BOBWHITE CLUB, INC.**



**ALEXANDRIA, KY**

**BY-LAWS, RULES/REGULATIONS**

**LOCATION AND MAILING ADDRESS:**

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By-Laws Updated / 12/3/2019

## BY-LAWS

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## FORWARD

All members "new" and "old" are required to read these By-Laws and Rules/Regulations. In addition, each member is required to convey them to his family and guests. They have been formed over many years to provide enjoyment and safety for all members, their families, and visitors. If a member sees need for a new regulation or is dissatisfied with a current one, he is invited to present his opinion verbally at a regular meeting or in writing to the Board of Directors. Members are urged to print and keep this booklet in a convenient location.

New By-Laws, Rules and Amendments will be published on the club website [www.bobwhiteclub.org](http://www.bobwhiteclub.org) as they become effective.

# BY-LAWS

## ARTICLE I - Membership

Any member may remain such as long as he abides by the Rules/Regulations adopted by the Club. In violation thereof, such member may be voted out of the organization at the discretion of the Board of Directors. In such case, the member shall be given written notice of the charge, after which he may appeal to the Club for reconsideration and the vote of the Club shall be final.

### Eligibility for Membership

Membership in this Club is open to all male persons, of good character, who are eighteen (18) years of age or older. If, and when, the membership is closed to the public by a limited membership, this shall not apply to the sons of members attaining their eighteenth (18) birthday who wish to join the Club. Provided the member has been a member in good standing for one (1) year before the son's nineteenth (19) birthday. All other applicants will be on a waiting list.

If a member's son attains his nineteenth birthday without joining the Club, his name shall be placed on the waiting list with other applicants. No member's son shall fill vacancy on membership regular roster (if voted in prior to 19th birthday).

Special circumstances will be considered at the discretion of the Board of Directors.

## ARTICLE II Officers and Election

The Officers of this Club shall be composed of a President, Vice President, Financial Secretary, Recording Secretary, Treasurer, Membership Secretary and Timekeeper. **Their duties shall be those usually involving upon such officers. The position of President will be elected for a two year term. After the completion of the two years the President will become the Chairman of the Board of Directors. President will then serve 2 years as Chairman. The position of President will not be eligible for consecutive terms of office. All other elected officers will serve a one year term and be eligible for consecutive terms. The term of office will be January 1 through December 31.**

Revised 4-17-2018

No member can hold office in the Club unless he has been a member of the Club for at least one year preceding the date of election. The officers shall be elected, by secret ballot, at the November meeting of each year by all members then present.

At the November, meeting and immediately preceding the election additional candidates may be nominated from the floor. Under certain emergency circumstances, a special election of officers is allowed.

No member can hold office in the Club unless he has:

1. Been a member of the Club for at least one year preceding the date of election.

**2. Member must have contacted either verbally or written someone on the nomination committee or another member and expressed his wiliness to accept the office if elected.** Revised 1-15-2013

The officers shall be elected, by secret ballot, at the November meeting of each year by all members then present.

At the November, meeting and immediately preceding the election additional candidates may be nominated from the floor. Under certain emergency circumstances, a special election of officers is allowed.

## ARTICLE III - Board of Directors

The Board of Directors shall be composed of twenty (20) members in addition to the regular Officers of the Club.

At the November meeting and immediately following the election of Officers, there shall be nominated from the floor not less than fifteen (15) candidates for the Board of Directors, of whom the ten (10) will be elected for two (2) year term; and they will automatically take office.

The outgoing President automatically becomes Chairman of the Board of Directors.

Any vacancy occurring in the membership of the Board of Directors shall be filled by appointment by the President of the Club. **Should the Board Chairman position become vacant the Board of Directors and the existing officers will elect a Board Chairman from the Board of Directors and Officers. The elected persons term will be for the unfulfilled term.**

Revised 4-17-18 The responsibility of the Board of Directors is to direct the affairs and activities, which may promote the best interest of all concerned and for the good of the Club.

The Board of Directors shall act first on all applicants for membership in the Club.

The Board of Directors shall have the power to spend in any one month a total sum not to exceed two thousand (\$2,000) dollars for any one project.

Any project costing \$500 or more must first be presented to the Board of Directors for approval. It will then pass to general membership.

A Director missing three (3) meetings shall be dropped from the Board of Directors. (Reasonable excuse accepted).

Fifteen (15) members shall constitute a quorum.

Page 3 Revised 4-17-18

## ARTICLE IV - Committees

All committees with the exception of the Finance Committee and the Nominating Committee and Priority Committee shall

be appointed by the President.

**The Finance Committee** members shall be selected by the Board of Directors. It shall be composed of seven (7) or more members. Two (2) of whom shall be the Treasurer and Financial Secretary. This committee shall audit the books and make a quarterly report to the Club signed by each member of the committee.

**Nominating Committee** nominated and elected by the members present at the August membership meeting. Each year a Nominating Committee consisting of not less than five (5) members, who shall meet and make a list of candidates for the various offices to be voted on in November. This committee shall make their progress known at the general membership meetings.

**The Priority Committee** shall be chaired by the Chairman of the Board and will include the Financial Secretary and volunteer members. The purpose of this committee is to maintain an ongoing list of non-emergency maintenance or capital improvements over \$500.00 for Board of Directors review and budget development

## **ARTICLE V - Meetings**

A special meeting of the Club may be called at any time by three (3) of its officers or by a petition signed by one-fourth (1/4) of the membership. All members must be given an advance written notice of at least three (3) days of any such meeting. The Secretary is to mail such notices at least five (5) days before the special meeting. Regular meetings and Board of Directors meetings will be held each month at the Club. The December Board of Directors and regular meeting shall be a combined meeting held on the normal date of the Board of Directors meeting. At the regular January meeting, the outgoing officers will present an annual report of the previous year's business. No Children are permitted in the meeting room during Board of Directors and regular meetings.

## **ARTICLE VI - By-Law Adoptions and Amendments**

The By-Laws and Rules / Regulations of the Club may be adopted or amended by a two-thirds (2/3) vote at a regular meeting of the membership present. Before the vote, the proposal must be read or published three times.

## **ARTICLE VII - Quorum**

A quorum at a Board of Directors meeting shall consist of fifteen (15) members. A quorum at a regular or special meeting shall consist of twenty (20) members and the officers present at any meeting. A quorum must be present at any meeting at which business is transacted or a vote taken committing the Club to any proposal or action.

## **ARTICLE VIII – Dues and Work Hours Assessment**

The annual dues, fees, contributions, assessments, and donation fees shall be fixed for the coming fiscal year by a majority vote of the members present at the November meeting. The fiscal year for the Club shall be from January 1 to December 31, inclusive.

Dues are due and payable to the Club on January 1 the fiscal year. A member becoming arrears in his dues and or assessments will have his membership terminated February 1. Special circumstances will be considered at the discretion of the Board of Directors.

Full dues are waived for all elected Officers plus Board Chairman and Board Secretary. All others as designated by Board of Directors.

For any new member voted in after June 30, his dues will be prorated for the remainder of the year. Dues are to be paid by cash, check, or money order.

Work hour assessments are waived for members 62 years and older. **Revised 1-15-13**

One hour of credit will be given toward work hours for each General Membership meeting attended. **Revised 1-15-13**

## **ARTICLE IX - Duties of All Officers**

### **President Shall:**

The President shall, in addition to the duties imposed on him as such, be in charge of the Caretaker and issue orders to him. Supervise the caretaker as instructed by vote of the Board of Directors or by vote of the membership. Be responsible for the best interests of the caretaker.

Receive any complaint or suggestions regarding the caretaker's activities.

Preside over the regular monthly meeting of the members held on the third Tuesday of the month at 8:00 PM.

Use the sample agenda in rules book as a reference for the monthly meetings.

Appoint committee chairmen, excluding Financial and Nominating Committees.

Fill by appointment any vacancies occurring on the Board of Directors.

Place the following items on meeting agenda no later than:

**January** - Appoint delegates to Fifth District Federation

**September** - Appoint Ham / Turkey Shoot Chairman

**October** - Report of Nominating Committee

**November** - Election of Officers - Election of Board of Directors - Establish cost of dues and initiation fee for next year.

Coordinate unfinished projects or appoint member to do it.

Shall serve as a member on all committees.

Shall be allowed to spend \$500.00 in emergencies without special meeting.

The Treasurer, President and Chairman of the Board of Directors of the Bob White Club are to be bonded each year for an amount to be determined by the Board of Directors.

### **Vice President Shall:**

Preside in the absence of the President and perform all duties of the President's office during the President's absence.

Assume any duties as designated by the President.

Will check references of membership applicants before Membership Secretary requests initiation fee.

Chairman of Sick Committee.

Shall serve as publicity chairman.

Serve as chairman of Orientation Committee.

### **Recording Secretary Shall:**

Attend all regular meetings and meetings of the Board of Directors. (Reasonable excuse accepted.)

The Recording Secretary shall, in addition to the duties to be performed by him as such, notify members of special events given by the Club and take care of correspondence ordered by the membership at regular meetings or meetings of the board of directors

In case of absence from a meeting, deliver all pertinent books of meeting minutes and documents to the President.

Enter the minutes of the previous regular meeting in the official book of minutes before the next Board of Directors meeting.

Maintain the official master copy of Club By-Laws and Rules/Regulations in an up-to-date manner and have available at all meetings.

Maintain a list of amendments to By-Laws and Rules/Regulations with their date of adoption. This list is to form a section of the official book of minutes.

Maintain a file of Club documents such as deeds, insurance policies, etc.

Provide amendments to Club By-Laws and Rules/Regulations on a semi-annual basis via the club website.

## **ARTICLE IX - Duties of All Officers Continued**

### **Financial Secretary Shall:**

Attend all regular meetings and meetings of the Board of Directors. (Reasonable excuse accepted.)

At regular and Board of Directors meetings, present a report of financial transactions of the Club for the previous month and year to date. If a Board of Directors meeting occurs less than seven (7) days from the end of the previous month, he shall be excused from presenting the report. His report shall include total receipts and disbursements for the month and year to date.

The Financial Secretary shall present to the Board of Directors at the February meeting a list of customary annual expenses.

In case of absence from a meeting, deliver all pertinent information to the President before the meeting, (Reasonable excuse accepted.)

Keep an accurate account of all Club receipts and expenditures and maintain the official Club journal in an updated condition.

Maintain the Club file of journals and other financial information from the past five (5) years.

Assist in the preparation of the Federal Income Tax Forms for the previous calendar year with the assistance of others as needed.

Perform an inventory count of all saleable items on January 1.

Prepare quarterly bar report based on a quarterly inventory count. Bar reports shall form a section of the official Club journal.

He shall maintain a record of FICA payments, which shall form a section of the official Club journal.

He shall keep a record of outstanding money allocations and report it at each meeting. Money allocations shall be limited to four (4) months' duration, after which time the request must be resubmitted. This time limit does not apply to capital improvements.

Shall keep accurate account of the indebtedness and payment of dues by members.

### **Treasure Shall:**

Attend all regular meetings and meetings of the Board of Directors. (Reasonable excuse accepted.)

Present a report of the financial condition of the Club at regular and Board of Directors meetings. This report shall include deposits, disbursements, and bank balances for the year to date. He shall also report the status of bank loans.

In case of absence from a meeting, deliver a written report to the President before the meeting. (Reasonable excuse accepted.)

Receive all money due the Club from all Club functions and is the only member authorized to open deposit envelopes.

Pay out all money directed to be paid out by the Club. He shall pay club debts promptly in order to avoid penalty payments and to maintain the good will of creditors.

He shall keep the funds of the Club separate from his own on deposit in a bank or other institution of deposit approved by the Club and Board of Directors, and he shall be prepared to turn over his records to his successor prior to January 10, in a thoroughly update manner.

Maintain the official Club checkbook in an updated condition with check stubs containing all pertinent information, including payee's name, check numbers, check amounts, dates, deposits and balances.

Deliver all deposit envelopes, invoices, etc, to the Financial Secretary as soon as possible after the end of a month.

Keep a record of dues payments.

Make payment of Kentucky State Retail Sales Tax at correct intervals based on receipts at the bar. Sales tax on all saleable items, except edible bar items, shall be paid to the Club's supplier at the time of purchase.

Shall keep a separate record of expenditures approved at regular and Board meetings.

Shall pay caretaker's wages on or before the first Tuesday of the month.

Shall make quarterly FICA payments for the caretaker.

The Treasurer, President and Chairman of the Board of Directors of the Bob White Club are to be bonded

Any check over \$1000 must be signed by both the Treasurer AND the President or the Chairman of the Board of Directors.

He shall pay all orders drawn on him, which are signed by the President and Recording Secretary.

## **ARTICLE IX - Duties of All Officers Continued**

### **Membership Secretary Shall:**

Attend all regular meetings and meetings of the Board of Directors. (Reasonable excuse accepted.)

At regular and Board of Directors meetings, presents a report of the status of membership and read applications for membership.

The Membership Secretary shall keep an accurate file of the membership, issue membership cards and all duties incidental to keeping a paid membership.

Maintain a record of dues payments.

Maintain a list of applications for membership in order of postmark.

During the first half of December, sends invoices for payments of dues to all members, working with Timekeeper.

Put new badge on board as dues are paid and new member is voted in.

Submit names of members to The League of Kentucky Sportsmen in April each year.

Send notice to people on waiting list to be prepared for possible membership when membership vacancies are available. (i.e.: have money ready)

### **Timekeeper Shall:**

Obtain sign-in sheets from all events and meetings and record the time for each member.

Keep the hours of each member up to date.

During the first half of December, send an invoice for payments of dues to all members, working with Membership Chairman.

## **ARTICLE X- Caretaker**

The Board of Directors shall select the Caretaker.

He can be an active member of the Club.

He shall perform such duties as requested, within reason.

He shall have the right to request time off from his duties.

Orders to the Caretaker must be direct from the President of the Club.

Any complaint or suggestions regarding the Caretaker's activities should be submitted to the President.

## **ARTICLE XI - Bar**

The serving or selling of alcoholic beverages shall be governed by the Commonwealth of Kentucky, the County, and local regulations.

1. Only members are permitted behind the bar. Wives permitted if no member is available. Children and guests are not permitted.
2. Bar shall be closed at 2:00 a.m.
3. No member under 21 shall be permitted behind the bar (in compliance with State laws).
4. Last member shall see that the bar room doors shall be locked on leaving (day or night).
5. All drinks shall be paid for at time of purchase. Absolutely no I.O.U.'s permitted.
6. Do not send children to the bar for beer.
7. No beer or soft drinks are to be brought on the Club grounds for personal consumption by a member or his guest.
8. Absolutely no checks in excess of \$10.00 to be cashed at bar cash register. Member's check only will be honored. Checks may be cashed by the Treasurer at this discretion if money is available.
9. All beer and soft drinks must be purchased from Clubhouse bar or temporary stand on grounds
10. Aluminum cans should to be deposited in containers for them.
11. Violators may lose their membership
12. Free drinks for workers only on authorized workdays.

## **ARTICLE XII- Impeachment Hearings**

Any officer may be impeached by the unanimous vote of the other officers, or at least five (5) members of the Club, providing impeachment complaint is in writing and signed by the members instituting the impeachment charges. Said officer may be removed from office, after he has been accorded a hearing on the impeachment charges, by a two-thirds (2/3) vote of the members present. All members must be given an advance written notice of at least five (5) days of any contemplated removal action.

## **ARTICLE XIII - Solicitations**

There shall be no solicitation of funds at any meeting of the Club unless approved by the Board of Directors, to whom all requests for solicitation must be submitted.

## **ARTICLE XIV - Game Laws**

The game laws issued by the State of Kentucky shall be adhered to by the Membership.

## **ARTICLE XV - Rules of Order**

Robert's Rules of Order shall be the final authority on all questions of procedure and parliamentary law not covered by the Regulations of the Club.

## **ARTICLE XVI – Membership**

### **1. Life Membership**

Member reaching the age of 65 who have 15 consecutive years membership OR members having 35 consecutive years membership regardless of age shall be designated life members, **this shall only apply to those who were members as of December 31, 2011. Members who join the club after Dec 31, 2011 will be designated life members only after 40 consecutive years of membership.** Revised 11-17-11

They shall be entitled to all the benefits and privileges of the Club, have their dues reduced to current life dues and not be included in the membership quota.

### **2. Membership Records**

Each club member is to keep his address and phones number current at all times by providing this information to the membership chairman.

### **3. Inactive Membership**

A member who has:

- a. Moved out of town or
- b. Who is physically unable to make use of the Club may apply to the Board of Directors in writing for inactive membership.

The applicant must have been an active member for at least 1 (one) year before applying for inactive status. This entitles the member to make use of club facilities if he returns for a visit. The fee is set annually at the November meeting and is due January 1. Membership is terminated if not paid by February 1. Members who enter active duty military service are placed on the inactive list and pay no dues or work assessment.

Members requesting to be on the Inactive list must provide the membership chairman with an out of town address. Member must have residence over one hundred (100) miles away from club in order to be on the inactive list. If, at any time, there is a question of a current address where the member is residing, the member will be removed from the inactive list and the following year will be restored to the active list, with current dues. Once a member has been automatically restored to active list he is ineligible for inactive membership unless he appears before the board of directors or writes to the board and explains his request. Members who work out of town and return to the area on weekends are ineligible for inactive membership.

#### **Exemptions:**

- a. College students who are members attending a full time out of town institution and living with parent(s) when not attending collage are not required to provide out of town address.
- b. Members who are physically unable to make use of the club do not have to provide out of town address.

### **4. Membership Application**

Applications must be mailed to the Club. An application fee is required and must accompany application. Fee is refundable only if application is denied by Board of Directors or rejected by Regular membership. The Board of Directors sets application fee. Priority on the waiting list will be determined by postmark on the application.

## **ARTICLE XVII - Duties of New Members** Revised 1-15-2012

One hour of work, credit will be given for attending Orientation sessions.

It is each member's responsibility to sign attendance sheet for workdays or work activities and to record the hours worked.

All new members are encouraged to attend the first meeting after they are voted in. New members Sponsor should be present to introduce them at the meeting.

## **ARTICLE XVIII – Orientation of New Members**

All new members must attend an orientation session and must complete this session within 30 days of being voted into the club by the membership. The Vice President can make exceptions.

Any new member not completing his orientation session within 30 days of his elections will be removed from the membership and have his annual dues and initiation fees refunded to him minus a \$50.00 handling fee.

Security cards will be distributed at the orientation meeting.

The Vice President, his designated representative(s) or an officer of the club will only handle Orientation.

The board of directors can approve exceptions and variances.

## **ARTICLE IX Voting Procedures**

### **1. Voting for new members**

Voting will be done by written secret ballots.

In order for the negative votes as discussed below, to be valid, either of the following conditions must be met:

- a. Person or persons casting negative vote(s) each voice their substantiated objection immediately after the announcement of results, or at the next Board of Directors meeting. The members present are to vote, by 2/3 majority, as to whether the substantiated objections are valid and for the good of the Club.
- b. Person or persons casting negative vote each submit to the next Board of Directors meeting a letter (signed or unsigned) substantiating their objections. The Board of Directors will determine, by a 2/3 majority, if the substantiated objections are sufficient to warrant a valid negative vote and is for the good and welfare of the Club.

If either condition (a) and or (b) is not met, the negative vote(s) are considered invalid.

One negative vote is overlooked. Two valid negative votes merit an investigation. When two valid negative votes are cast, the Board of Directors has the authority to accept or reject membership based on the investigating committee's report.

Three valid negative votes reject membership.

### **2. General Voting**

Any member may vote on all Club business brought before the Club.

All members shall have but one vote. The President shall have the right to vote, subject to Robert's rules of Order.

Any member may appeal to the membership for a vote on any action taken by the Board of Directors at the meeting when such an action is announced to the Club.

## **ARTICLE XX Rules Violation**

It is the responsibility of all members to abide by these By-Laws and Rules. Members should also advise others of violations and, if serious, advise the Board of Directors of violators. Serious violations, such as:

- a. Willfully destroying Club property,
- b. Allowing anyone (wife, children) under 21 behind the bar.
- c. Endangering others with firearms.
- d. Bringing beer or soft drinks on the Club grounds.

Can result in the revocation of your membership by the Board of Directors.

## **ARTICLE XXI Priority Committee and Annual Budget**

1. A budget of \$ 7,500 will be made at the January Board of Directors meeting for the Priority Committee's allocation for Board approved projects during that year. Budget may be adjusted according to funds generated by new members initiation fees.
2. Any non-emergency maintenance or capital improvement costing over \$500.00 must be presented at a General Membership or Board of Directors meeting. The project in its entirety, including plans, will then go to the Priority Committee for inclusion on the Priority List and presentation to the Board of Directors for action.
3. The Financial Secretary shall present to the Board of Directors at the February meeting a list of customary annual expenses. All Committee Chairs will have until the March Board meeting to request changes to the customary expenses. The Board of Directors will then develop and recommend a budget to the general membership for approval. Any changes to the budget must have Board of Directors approval.  
The Priority Committee shall meet, when necessary, at the discretion of the committee.

## **ARTICLE XXII FUND RAISING**

1. All fund-raising events on club grounds shall be for the BobWhite Club. No other type of fund raising is permitted. The event chairman for all fund-raising events will turn into the Club Treasure a detailed income and expense report at the conclusion of each event.
2. This will not limit the club from donating to a supported organization any profit derived from fund raising activity. Such donation must be made by check and have the approval of the Board of Directors and General Membership.  
**Approved 1-15-13**

# Bobwhite Club Rules and Regulations

## HOUSE AND GROUND RULES

1. Furniture shall not be removed outdoors from the Clubhouse.
2. Automobiles may be driven or parked only in specified parking areas. No parking cars on dams. Speed limit on club grounds is 10 mph.
3. The Board of Directors sanction is required for advertising on house and Club grounds. All political signs, speeches, and cards are barred.
4. Fires are permitted only in specified places. For campfires, see camping rules.
5. After lunching in Clubhouse or on grounds, all refuse must be removed and placed in garbage cans.
6. No children are permitted in loft area without adult member.
7. Wear your badge in a conspicuous place when on the grounds. Return your badge to membership board when you leave the grounds.
8. No children are permitted on Club grounds unless accompanied by a member.
9. No smoking is permitted in loft. No portable grills are allowed on patio. All charcoal embers are to be put in containers for them and not emptied on the ground.
10. No property of the Club shall be taken or removed from the Club or grounds without permission by the Board of Directors
11. No refuse shall be thrown in any of the lakes such as empty bottles, empty hulls, etc.
12. A member requesting permission to have a special outing on the Club grounds must appear before the Board of Directors or regular meeting in person or submit a letter for approval. Members may request the use of Club facilities for functions, at no charge, for immediate family (wives and children) and their guests. All requests for the Club require a deposit of \$100.00. The deposit must be received within 10 days of requesting the Club. The deposit will be refunded if the member cleans the Club after the event or it will be applied as the cleaning fee. The Club may be requested (under the following conditions) for: Updated/Approved 12/3/2019
  - a. **Wedding Receptions** (members and children only) Anniversaries (members only)
  - b. **Birthday Parties** (members, wives or children only)
  - c. **Family Reunion** (members and wife) Updated/Approved 12/3/2019
  - d. **Graduation Parties** (members, wives and children only)
13. Club facilities may also be used (upon approval) by Senior Citizens groups, Police Departments and Scouting groups and others approved by the Board of Directors.
14. The Club is available for request Monday through Saturday except for weekends of Family Picnic, Ham Shoot and Turkey Shoots.
15. A bartender shall be required for requested functions (MUST BE A MEMBER). All private affairs are to end at 12:00 midnight. The member is responsible for clean up after function. If clean up requested of caretaker, a fee is required, and it must be arranged in advance. This is a privilege for members only and a member may not request Clubhouse or grounds for non-members. The member must be present at all times to police grounds and bar and be responsible for damages that may occur. Updated/Approved 12/3/2019
16. Subject to approval, Club may be requested for other functions. Requests not covered above shall pay a fee of \$200.00 for use of Club facilities plus \$100.00 for clean-up. \$100.00 must accompany request for Club prior to function. Updated/Approved 12/3/2019
17. If a member wishes to enter grounds after dark or before dawn or stay on the grounds all night, he must advise the caretaker of his intentions at a respectable hour beforehand. This is a courtesy to the caretaker, who is responsible for policing the grounds.
18. Boisterous and profane language will not be permitted at anytime.
19. You are obligated to watch out for the welfare of children, to caution them if they are doing something wrong or dangerous.
20. Parents are responsible for the language, wellbeing and conduct of their charges.
21. New Clubhouse tables are not to be taken off patio.
22. An individual male guest over 18 is permitted on Club grounds three (3) times a year only, excluding public events and events sanctioned by the Board of Directors. Member's parents or member wife's parents 60 years old or over may visit the Club without limit. Guests must leave when member leaves excluding public events.
23. No swimming in any lake at any time. Updated/Approved 10-16-12

## OTHER RULES

1. The Bobwhite Club assumes no responsibility (to members or guests) for lost articles
2. Wives are permitted to bring adult or child guests.
3. No dogs allowed on club grounds unless accompanied by owner. Dogs not allowed in clubhouse. Dogs must be kept on leash unless engaged in hunting game. (Pooper-scooper required)
4. All complaints must be submitted to the Board of Directors and signed by the person or persons writing complaint.
5. Personal items, other than boats, shall not be stored in Clubhouse or club grounds
6. No purchase allowed by any individual using the Club's name without approval by Board of Directors. If approved, money must accompany order plus 10% over costs.
7. No person or persons shall pledge any amount of money in the Club's name without the approval of the Board of Directors or general membership.

## FISHING RULES

1. Fishing guest must be accompanied by a member, when fishing. Guest fishing is permitted in all lakes; however, all bass and catfish must be returned to the lake in which they are caught. The member accompanying the guest is responsible for collecting the fishing fee as established by the Board of Directors. The current fishing fee will be posted in the Clubhouse.
2. Frogs shall not be taken, killed or molested except when permission is given to Lake Chairman by the Board of Directors
3. Fishing privileges shall be enjoyed by all members and their immediate family and paid guests. All members are limited to five (5) catfish per member each week. Example: Wife (2), Son (1), Husband (2).
4. Any member of a Club member's family who is eighteen (18) years or older and is not a member himself is subject to guest fishing fees.
5. No one is allowed more than two (2) poles in the lake at any one time.
6. Register your catch of fish in book provided. (This is important! this information enables the lake chairman to know how to stock lakes.) All limits are per membership and per person. Limits are to be set by the Board of Directors.
7. All persons sixteen (16) years of age and over who fish must have Kentucky State Fishing license.
8. All persons sixteen (16) years of age and over must pay guest fishing fee as established by Board of Directors.
9. Creel limits for all fishermen are according to current State regulations.
10. Club may impose size restrictions and special limits
11. No fishing with shad (as bait) in any club lake.
12. All bait, paper, or refuse of any kind must be removed from grounds at time of departure or placed in receptacles provided for same.
13. No bait or fish is to be left in portable coolers in loft area or in refrigerator in kitchen and bar.

## BOATING RULES

1. No overloading of boats at any time.
2. Children under 12 are permitted in boats only when accompanied by parents or adult members. Children over age 12 permitted in boats unaccompanied by an adult only with parental permission and responsibility. Positively no joy riding in boats.
3. All members must have their names clearly visible on any boats left on Club grounds.
4. No boats are to be left on the banks of any lake.
5. Any member may be challenged for proof of ownership when removing boats from Club grounds.
6. Any member who, for any reason, drops his membership shall remove his boat from the Club grounds within 30 days of termination of membership. If boat is not removed, it may be disposed of as the membership sees fit.
7. Storage of boat trailers is not permitted on Clubgrounds.
8. Lake Chairman shall keep records of all boat slips and post on wall in front clubhouse. See Lake Chairman for a boat slip.
9. Boats will be removed from lake and properly stored before winter.
10. If owner cannot be identified it may be disposed of as the membership sees fit.

## FIREARMS AND ARCHERY SHOOTING RULES

1. Archery shall be permitted only on or in designated places.
2. Shooting of firearms shall be permitted only on or in designated area "Trap, Rifle, Pistol, or Air gun Ranges." This includes children's air rifles.
3. Hunting permitted in season for members and immediate family only. The Members and guests shall adhere to the game laws issued by the state of Kentucky.
4. No guns shall be loaded until at the firing line. All guns must positively be unloaded before leaving range area. All Club shooters and guest shall recognize the authority of the Range Master when Club shoots are in progress.
5. Shooting of pests or varmints shall be done and/or controlled by the Board of Directors. The Board of Directors will post times and places firearms may be discharged.
6. Only paper targets can be used on the Rifle Range and can be purchased at the Clubhouse. No other targets may be used, such as cans, without permission of Rifle Chairman. No clay targets are to be picked up and reused after being shot at. **Revised 11-20-12**
7. The fee for shooting one round of trap (25 birds) shall be determined by the Board of Directors. This fee will be collected before shooting. A member shall take charge of each round and prepare a score sheet. The score sheet is to be marked "Paid" next to the name of each shooter. It is the shooter's responsibility to have correct change for payment of birds. Score sheets must be turned in with money for shoot.
8. All members and guests will adhere to the Kentucky Conceal Carry License Law.
9. A guest who is shooting firearms or archery must be accompanied by a member. **The member accompanying the guest is responsible for collecting the guest-shooting fee as established by the Board of Directors. The current rifle/handgun/archery guest fee is posted on the Range sign in sheet in the front Clubhouse.**  
**Revised 11-20-2012**
10. No High-Power Rifle to be discharged before noon on Sundays.
11. Trap shooting to stop at 11:00 p.m.
12. Specific rules for Archery, Pistol, Rifle and Trap are posted at those ranges. **READ AND FOLLOW THESE RULES.**
13. Anyone using the Rifle Range, Pistol Ranger must sign in at Clubhouse before doing so.
14. Shooting on the Rifle and Pistol Ranges is limited to daylight hours only. One half hour after sunset in accordance with Kentucky Hunting Regulations.

## PLAY AREA RULES

1. No ball playing, or other potentially dangerous games will be allowed in or around patio or picnic tables.
2. Guests play at their own risk. Members who bring guests should notify them of this before bringing them on Club grounds.

## CAMPING RULES

1. Camping is to be confined to members, their immediate families, two guests and their children only. If a member wishes to bring more than two guests, it must be voted on at a Board of Directors meeting or monthly membership meeting. The Caretaker will be notified and given a list of names of all guests. The member will be responsible for any actions of their guests and will answer to the Board of Directors on any incidents.
2. Members may camp for a three-day period within any given week without permission from the Board of Directors.
3. Camping is permitted in the wooded area of the small lake in the woods and by the shelter house on the South point of the large lake only.
4. No tents or campers are allowed on Club grounds unattended by Club members.
5. Members are responsible for cleaning up camping area on departure.
6. All other Club rules are to be observed.
7. Campers must report their camping dates to caretaker.
8. No fires to be built within 10 feet of any tree base to prevent damage to trees.
9. Campers must park cars and trailers in parking area when weather is inclement.

## CAMPING RULES FOR BOY SCOUTS

1. All Scout camp-outs for one day or longer must be approved by the Club Board of Directors.
2. All requests must be made in person, or in writing.
3. No Scout camp-out to be over three-day duration.
4. All scout campers must be off Club grounds by 3 p.m. on Sunday.
5. Scouts camping area is limited to the wooded area of small lake in woods.
6. Scouts to be confined to camping area unless on hikes or field problems with Scoutmaster or Leader. At no time will Scouts be allowed to roam club grounds freely.
7. Area to clean up before leaving grounds.
8. All garbage to be placed in garbage cans/dumpster.
9. No fires to be built within ten (10) feet of any tree base to prevent root damage.
10. No trees to be cut except those marked for cutting by the Club.
11. Fishing only in small lake in woods, new lake and west bank of large lake.
12. All Scoutmasters and Leaders are required to pay guest fee for fishing.
13. No Scouts allowed in boats unless accompanied by Scoutmaster or Leader.
14. No swimming at any time. **Revised 10-16-12**
15. (Special Permission) No firearms to be discharged anywhere on Club grounds except on Rifle Range and then under strict supervision only by adult.
16. The Club is not responsible or liable for any accident, loss or damage while on Club grounds.

## MONEY DEPOSIT PROCEDURE

1. Money for payment of drinks and edible items purchased from the bar shall be "rung up" and placed in the cash register.
2. Money for payment of fees (such as dues, fishing, etc.) And other items (such as hats, targets, shells, birds, etc.) shall be placed in an envelope and deposited through the metal door in the wall behind the bar (Club House safe).
3. It is important that the envelope be properly "filled out". This includes:
  - a. Date
  - b. Activity or item for which payment is made
  - c. Total amount of payment
  - d. Signature of memberThese envelopes are used for bookkeeping purposes, so please take the time to accurately fill in the information.
4. At the end of an evening or when sufficient money has accumulated in the register, money should be taken from the register and deposited using an envelope. Money for change (\$15.00-\$20.00) should be left in the register.
5. Money for payment of dues can be deposited using the envelope system or sent through the mail. It is suggested that dues be paid by personal check.

# BOB WHITE CLUB ORDER OF MEETINGS

Open with pledge of allegiance to the flag.

Ask - Are guests or visitors present for special requests or presentations?

Reading of the minutes of the last Board of Directors meeting.

Additions or corrections? If not, they stand approved as read

Reading of minutes of last regular meeting.

Additions or corrections? If not, they stand approved as read.

Treasurer's Report Approval vote required.

Financial Secretary's report. Approval vote required.

Membership Secretary's report.

Communications to be read by Secretary.

Collection for jackpot.

## **Committee Reports:**

Air Rifle

Archery

ATA

Bar

Bowling

Bulletin

Camping

Caretaker's Report Grounds

Caretaker's Report House

Easter egg Hunt

Entertainment

Family Day

Fifth District

Ham Shoot or Turkey Shoot

Horseshoes

Hunter Education

Lakes and Conservation

League of KY Sportsman

Military Support

NRA

Pendleton County Property

Property Acquisition

RICATRA

Rifle / Pistol

Senior Day Lunch

Sick Committee

Summer Trap

Trap

Winter Trap

Youth Trap

Old Business

New Business

Board of Directors Recommendations

Good and Welfare of the Club

Jackpot Drawing / NRA Badge Drawing

Meeting Adjournment with the Conservation Pledge

## *Payment of bills for club purchases and for club activities.*

*Before any bill is paid it must be submitted to the Treasure with a copy of the receipt or bill. NO EXCEPTIONS WILL BE ALLOWED if you do not submit a business receipt it will not be paid.*

*1. Any event Chairman must present to the Treasure in a timely fashion a full explanation of all income of money and a full explanation of all expenses.*

*2. No reimbursements until a full written report has been turn into the Treasure. This includes any annual event or actives, Such as Ham and Turkey shoots, All Trap programs, Horseshoes, Archery, bowling, Easter egg hunts, rifle and pistol shoots, and any other event approved by the Board of Directors. Report can be submitted at the conclusion of the event if it is a multi date event.*

*3. All event will be required to not spend more money than received by charging a fee, unless approved by the Board of Directors before the event. Some events that do not create an income such as Easter Egg Hunt are excused but will be limited by amounts set by the Board of Directors. This includes cost of awards; all awards must be paid within budgeted money. The treasure will not reimburse funds greater than what the event generated.*

*3. All outside actives using the grounds and equipment are required to provide a full report of the actives in a timely fashion and are expected to pay for their fees on the day they use the club. No outside actives will pay less for use of the club than what is charged for normal club members on the day it occurs. Example at this time trap is \$2.50 per round so they would be required to pay at least \$2.50 for each round of trap their organization shoots. (Price subject to change) Exceptions allowed if approved by the Board of Directors before their event.*

***Updated/Approved 7/2011***

### ***TERMS AND CONDITIONS for contracted work at the Bob White Club***

*It is the policy of the Bob White Club to pay for contracted work when the job has been finished, inspected by the Club's designated representative, and accepted as complete and satisfactory. Any request for partial or progress payment(s) before the contracted work has been completed must be fully detailed and must be submitted as part of the prospective contractor's Proposal, before the Club awards any contract to perform the proposed work. Payments will be made only as described below, unless the Board of Directors agrees to alternative terms prior to award of a contract.*

*As part of their bid, prospective contractors must provide a detailed written statement of all payment and performance terms and conditions under which they propose to perform the service or work for the Club.*

*Prompt completion of work, in full compliance with specifications and in the time promised, is very important to the Bob White Club. A detailed project time line (either illustration or written narrative), with dates by which each phase or portion of the proposed project will be completed, must be submitted as part of each bid. Partial payments will not normally be approved by the Club for work that falls significantly behind the agreed schedule.*

*All payments, including any partial payments agreed to as part of a contract, must be approved by the Club's Board of Directors. (Regular Board meetings are held the first Tuesday of each month.) The Board will consider requests for payment only after the work (or portion of work) invoiced is complete and has been approved by the Club's representative. Approved payments may be made immediately following each Board meeting.*

*Contractors must have and keep in force policies of Workmen's' Compensation Insurance covering all employees (including subcontractors' employees) while on Club property, plus General Liability Insurance in an amount not less than \$ 1,000,000.00. Both must be underwritten by insurance companies lawfully authorized to do business in Kentucky. Contractors shall cause the Bob White Club to be named as an additional insured on such policies and shall furnish the Club with written certificates of such insurance prior to the commencement of work. Such insurance shall contain a provision requiring 30 days' notice to the Club before cancellation or lapse of the coverage.*

***Submitted to Board of Directors Feb 8, 2004. Approved March 2, 2004 by Board of Directors***